

Harmony Grove Sanitary District Minutes 10-03-23

Board members present at time of roll call: Ralph Benson, Chad Wolter, Reg Rand

Employees present: Connie Sears- Administrator / Clerk-Treasurer-Water/Sewer

Others present:

1. Call to order by District Board President Benson at 6:00 p.m. Proper notice had been given in compliance with Wisconsin State Statute #19.84. Roll call was taken.
2. **Resident Input**- None
3. **Sept. 5, 2023 Meeting Minutes**- Benson/Wolter motioned to approve meeting minutes as presented. Motion carried.
4. **5 Year Well Permit**- Rand motioned to increase the 5 year well permit from \$25 to \$125.00. Wolter seconded. Motion carried.
5. **Water Supervisor Report**- Everything is going well.
6. **Clerk Report**- Sears reported the recent conferee she attended was very informative. Quarterly billing went out without incident.
7. **Treasurer Report**- Wolter/Rand motioned to approve the Sewer and Water Operating / Income Statements as presented for Sept. 2023. Motioned carried. Wolter/Rand motioned to approve the General Ledger for the Sewer and Water dated Sept. 2023 as presented. Motion carried. Wolter/Rand motioned to approve the Sewer check register for Oct. 2023, which includes check numbers 3284-3287 for a total of \$362.14, and the Water check register for Oct. 2023, which includes check numbers 6966-6980 and EFT 290, with check #6972 being voided, for a total of \$8,789.53. Motion carried.
8. **Sewer Quarterly Rate Increase Review**- Wolter/ Rand motioned to publish notification of proposed rate increase for the Sewer District, with an increase to the base rate of \$5.00 and volume charge increase of \$.39, including a public hearing on said increase to take place before the next regular scheduled meeting. Motion carried
9. **2024 Draft Sewer Budget**- no action taken
10. Closed Session 6:53pm - Wolter motioned to go into closed session per Wis. Stat. 19.85 (1)(c) Employee Reviews. Benson seconded. Motion carried.
11. Open session 6:55pm- Wolter motioned to return to open session, Rand seconded. Motion carried.
12. Action on discussion during Closed Session- Wolter motioned to increase the Assistant Water Operator Lasco's pay by 5% and Water Supervisor McCracken's salary by 3%. Benson seconded. Motion carried unanimously.
13. **Future Agenda items** –2024 Water and Sewer Draft Budget
14. **Next meeting date**- Nov. 7, 2023 at 6:00pm with Public Hearing on 2024 Sewer Rate at 5:45pm
15. Wolter/Rand motioned to adjourn; motion carried. Meeting adjourned at 6:59 pm.

Submitted by:

Connie Sears

District Administrator Clerk/Treasurer

11/07/2023