

Harmony Grove Sanitary District Minutes 11-07-23

Board members present at time of roll call: Ralph Benson, Chad Wolter, Reg Rand

Employees present: Connie Sears- Administrator / Clerk-Treasurer-Water/Sewer

Others present: Joeseeph Peterson- Auditor; Miller, Brussell, Ebben and Glaske

1. Call to order by District Board President Benson at 6:00 p.m. Proper notice had been given in compliance with Wisconsin State Statute #19.84. Roll call was taken.
2. **Resident Input**- None
3. **Oct. 3, 2023 Meeting Minutes**- Wolter/Rand motioned to approve meeting minutes as presented. Motion carried.
4. **2022 Audit Report** – Joeseeph Peterson with Miller, Brussell, Ebben and Glaske gave the 2022 Audit Report to the Board. The audit showed that Water had a net loss of approximately \$20,000 and Sewer had a net loss of \$27,205.00. Wolter/ Rand motioned to approve the 2022 Audit Report as submitted. Motion carried.
5. **Water Supervisor Report**- Everything is going well. We received 26 new meters / smart boxes that have been on back ordered. 23 letters have been sent out for meter replacement. We will be working on the DNR required service line lateral inventory in the coming months. The report is due Oct.2024.
6. **Clerk Report**- Sears reported we were contacted by the PSC to do a Conventional Rate Case Study. Before we file a Conventional Rate Case Study, we will need to update our Ordinances, start planning our Lakeview Project for estimated costs. Until those costs are known, we will be contacting the PSC and ask to postpone the Conventional Rate Case Study until 2025-2026.
7. **Treasurer Report**- Wolter/Rand motioned to approve the Sewer and Water Operating / Income Budget Statements as presented for Oct. 2023. Motioned carried. Rand/Wolter motioned to approve the General Ledger for the Sewer and Water dated Oct. 2023 as presented. Motion carried. Wolter/Rand motioned to approve the Sewer check register for Nov. 2023, which includes check numbers 3288-3292 for a total of \$5,519.60, and the Water check register for Nov. 2023, which includes check numbers 6981-6995 and EFT 291, for a total of \$15,405.60. Motion carried.
8. **Simple Rate Case Study for Water with the PSC**- The PSC has allowed us to file a Simple Rate Case Study that will increase our user fees and Public Fire Protection by 8% for 2024. Wolter/Rand motioned to publish the Simple Rate Case notification. Motion carried.
9. **Draft 2024 Water / Sewer Budgets** -Wolter/Rand motioned to publish notification of our Budget Hearing on December 5, 2023 for our Water / Sewer Budgets including proposed Budgets. Motion carried.
10. **Future Agenda items** –Open
11. **Next meeting date**- Dec. 5, 2023 at 6:00pm with Public Hearing on Water and Sewer Budgets at 5:45pm
12. Wolter/Rand motioned to adjourn; motion carried. Meeting adjourned at 6:53 pm.

Submitted by:

Connie Sears

District Administrator Clerk/Treasurer

12/05/2023